



Staff Council Executive Meeting
Tuesday September 6, 2016
2:00PM – 3:00PM UNEA Barry Room

I. Call to order **2:12 PM**

II. Approval of previous meeting minutes

- Delia Heras moves motion to approve previous meeting minutes, Maria Hernandez seconds motion to approve. All in favor, meeting minutes approved.

III. Executive reports

A. Chair **Ben Carnevale – (Excused Absence)**

B. Vice Chair **Paul Adame**

a. Meeting with the President.

- i. Meeting with the President went well. Many points were covered such as the possible opportunities to award any members of Staff Council for joining. The idea of a dinner with the supervisor of the member at the Hoover House seem as a great idea of a way to thank everyone for their support and hard work. In addition the reports were provided for the Parking and Transportation as well as for the Family Tuition Assistance. Both reports were of great quality with a lot of information which Dr. Natalicio found more interested towards. Dr. Diana Natalicio, requested for Paul Adame to get in touch with Gary Edens, to find out more of possibilities to get an action plan going for the Family Tuition Assistance. Dr. Natalicio also addressed the fact of how pleased she is to see that Staff Council is no longer participating in many fundraising activities as it did in the past. It was also mentioned the opportunity to get higher budget as it has been demonstrated that the council is now working on events that positive and empowering for the staff and the university.

b. Info Fair 2016 updates.

- i. The possibility to award the scholarships during the Services Awards has been sent to Beto Lopez to confirm if it can be possible. If that is done, the Info Fair will be possible to get done at a later date.

c. Discuss top three district concerns for 2016-2017.

i. Some of the main concerns given by constituents are found below:

1. Family Tuition Assistance

- a. More research and information is still needed

2. Parking & Transportation

- a. There's definitely a lot of work that is still needed as well as the relationship between P&T and staff council

3. Textbook Scholarship

- a. The idea to restructure the scholarship in general. Work on the qualifications, the text, the deadline, as well as any other necessary changes.

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- 4. Summer schedule
 - a. Conduct research and find answers in regards to who makes the decision about the schedule and if it is stated in any handbook of operations.
- 5. Food services
 - a. Hours of operation during holidays and summer break.
 - b. Discounts or any other support that can be provided to staff
- 6. Police Department Parking Lot
 - a. The creation of a parking lot that can be secure for all the UTEP Police Department staff.
- C. Treasurer's report – **Maria Hernandez**
 - a. Budget update.
 - i. Maria Hernandez will set up a meeting with Ana Diaz to talk in regards to the budget and see any necessary information or processes that need to be done

IV. Committee Reports

- A. Communications – **Paul Adame**
 - a. Communications Committee Chair – nominate chair and recruit volunteers
 - i. A new possible chair needs to be elected
 - ii. Katherine Eberle nominated Kristen Gonzalez as chair
 - b. Newsletter status.
 - i. The newsletter is pending to go out. Paul Adame is working on it.
- B. Elections – **Paul Adame**
 - a. Elections Committee Chair – nominate chair and recruit volunteers.
 - b. Executive Committee – voting ballots.
- C. P&T committee – **Paul Adame**
 - a. Information covered on the meeting with the President.
 - b. Sun Bowl Garage.
 - c. Schuster Garage.
- D. Family tuition assistance committee – **Paul Adame**
 - a. Update from 2015-2016 feasibility study.
 - i. Information covered on the meeting with the President
 - b. Slightly new direction from the President.
 - i. The President wants for Gary Edens and Paul Adame to work together

V. Old Business

VI. New Business

VII. MISC (comments, announcements, accomplishments, etc.)

VIII. Adjournment- **3:29 pm**

- First motion to adjourn by Ana Diaz, second by Delia Heras

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